

# Winger Tax Service

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Wow! The 2024 tax season is upon us, and we are glad you are here. Getting started, we would like to thank you all for the support and prayers during the time of Jim's father's passing. We are blessed to have such an amazing community. Now to business.... Below is an overview of our services and included is a copy of our Client Information Sheet. Please don't hesitate to contact us if you have any questions or concerns. We look forward to working with you.

- ❖ Client Information Sheet: "Do I need to fill this out? Again?" Yes! This document serves as a communication tool and helps us be sure we are preparing your return accurately. Don't worry: we don't need it turned in until you submit all your documents. Thank you in advance for taking the time to complete this form.
- ❖ Our website: This site offers a place where you can find our current hours of operation, copies of forms, updated policy information, and much more!  
[www.wingertaxservice.com](http://www.wingertaxservice.com)
- ❖ On-line Services: Our Secure File Pro offers a secure link for you to upload your tax information directly to us, communicate with our preparer, review your return, sign, and make your payment. The link can be found on our website listed above.
- ❖ 24-hour Drop off Services: This is a convenient, safe, and secure way for you to turn your information in. Simply drop off your information with a complete Client Information Sheet. We contact you to let you know we've got it, you advise us of any questions or concerns, we process it, then contact you to schedule a time to pick up. (The secure drop box is located just outside the front office door.)
- ❖ Pick up: Scheduling dedicated time for pick-ups allows us to meet with each of you face-to-face. It gives us a chance to review and discuss your return and further ensure the accuracy of your return before it is filed.
- ❖ Cash or Check: We do accept credit cards, although, if possible, we ask that you please consider paying with Cash or Check. Thank you.
- ❖ Deadline: Beginning this year, any information we receive after March 31st will be subject to additional fees.



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Most Sincerely,

*Jim and Heather Winger*